

## Appeals Information for Parents - September 2024

If, once you have received notification from the Local Authority, your child has been unsuccessful in obtaining a place at Compass Primary Academy, you are entitled to appeal that decision. If you wish to appeal, please download the Compass Primary Academy Appeal Form and send the completed form to Mrs R Smith (Operations Leader) at the Academy address given on the form. If you are unable to access the document please contact Mrs R Smith on 01536 532707 between 10am – 3pm, and you will be able to give details of your name and address so that we can send the Appeals Form to you.

Please note that the following timetable will apply for the appeals process for Reception (September 2024 entry) and for all in-year admissions as defined below:

Compass Primary Academy appeals timetable for applications concerning entry into Reception for September 2024:

Date	Information
Thursday 16 <sup>th</sup> May 2024	Deadline for parents to lodge written appeal with Mrs R Smith at Compass Primary Academy
Friday 14 <sup>th</sup> June 2024	Deadline for parents to be notified of the date and arrangements for the Independent Appeals Panel to hold the Appeal Hearing
	Deadline for Academy to supply the Clerk to the Independent Appeals Panel with all relevant documentation needed to conduct the Appeal Hearing
	Deadline for the Clerk to send appeal papers to the panel and relevant parties
Friday 28 <sup>th</sup> June 2024	Deadline for the submission of any further evidence from the Academy or from parents that was not sent with the original appeal
Monday 8 <sup>th</sup> July to Friday 12 <sup>th</sup> July 2024	Appeal Hearings at the Holiday Inn, Geddington Road, Corby, NN18 8ET
Friday 19 <sup>th</sup> July 2024	Deadline for decision letters to be sent by the Clerk to parents

### Appeals concerning Later Applications for Reception Admissions

These appeals concern applications for Reception classes submitted to the Local Authority before the first day of the school term of the admission year (Reception), Thursday 5<sup>th</sup> September 2024, but which are deemed late applications by the Local Authority. Appeals for late application will be heard, where possible, within the main appeal hearing dates, or within 30 school days of the appeal being lodged.

### Appeals for In-Year Applications

These appeals concern applications for a place in Reception classes made after the first day of the school term for Reception 2023 – Thursday 5<sup>th</sup> September, in-year applications will be heard within 30 school days of the appeal being lodged.

### Further Appeals

Appellants do not have the right to a second appeal in respect of the Academy for the same academic year unless, in exceptional circumstances, the Academy has accepted a second application from the appellant because of a significant and material change in the circumstances of the parent, child or Academy but the applicant is still refused admission. Appellants may apply for a place in the Academy in respect of a later academic year and have a further right of appeal if the application is unsuccessful.